

**MEETING MINUTES**  
**AIRPORT OPERATIONS COMMISSION MEETING**  
Wednesday, November 9, 2022 – 8:00 a.m.  
Waukesha County Airport  
Terminal Building Conference Room  
2525 Aviation Drive

**In Attendance.**

Commissioners: Mike Crowley, Stephen Betzler, Abby Lorenz, Shawn McCauley, Kurt Weis  
Excused Commissioners: none  
Staff: Kurt Stanich, Aimee Scrima, Sarah McCalvy  
Others: Jason Curran, Andy Groth, Don Shine, Dawn Wolf-Weber

**Public comment/correspondence.**

Citizen off the approach runway requested airport not live trap raptors due to abundance rodents in yard. Airport Director contacted Henry Woods, USDA official, who indicated trapping 7-9 hawks per year has no impact to the raptor or rodent population in our area. Airport Director emailed the citizen and has not hear back as of yet.

**Approve or Modify Meeting Minutes from October 12th, 2022.**

Meeting Minutes approved by Commissioner Weis and second offered by Commissioner Betzler. Motion approved unanimously.

**Chairman's Report.**

None.

**Self-Serve Fueling Discussion**

Waukesha Airport tenant, Tom Halquist, requested the airport investigate setting up a self-service fuel station on the field due to FBO fuel prices. He stated, comparatively, Waukesha's fuel prices are higher than other local airports. Airport Director did a comparative study

Due to install costs and maintenance fees, Airport Director suggests it would more advantageous for private entities to pursue putting in self-serve stations.

**Operations Report.**

**October 2022 Fuel Farm Flowage:** Jet A fuel sales increased by 10% in October 2022 compared to October 2021. 100LL sales were up 1%. Overall total gallons are up 18%.

Tower Operations: Total Traffic increased by 38% compared to October last year. General Aviation increased by 41%, Air Taxi increased by 7% and there were 6 military aircraft compared to 20 in October 2021.

Regional airports comparison for October 2022 shows Waukesha ahead of Kenosha, Janesville, Waukegan, and Timmerman General Aviation operations.

Perimeter road complete and parade will be November 12<sup>th</sup>. Fiber lines being placed. Fire training and Anderson landscape training. Sprayer being work on and upgraded.

**Manager's Report.**

Airport Director will be meeting with Corporation Council November 14<sup>th</sup> to discuss leases. This will include new hangers by the West Corporate Hanger and Southeast Hangar area.

Capital Flight will be breaking ground in Spring 2023, tentatively.

Waukesha Airport completed annual Emergency Preparedness and Fire Training Plan. This mock disaster field exercise included Sheriff's Department and City of Waukesha for the first time, who utilized a drone. Scenarios also included mock incidents when the tower was closed.

Waukesha Airport will be continuing the contract with Anderson Landscape for snow removal due to guidance from the DOA.

Airport visited National Weather Service to learn about snowfall and predicting storms this winter.

**Future Commission Items.**

None.

**Adjourn Meeting.**

Motion to adjourn offered by Commissioner Lorenz and second offered by Commissioner McCauley.  
Motion carried unanimously. Meeting adjourned at 8:45 a.m.

Respectfully Submitted,



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Kurt J Weis

Secretary  
Waukesha County Airport Operations Commission